



What inspections do I need to request?

We would advise that with any application a meeting with the area surveyor should be arranged prior the commencement to discuss the proposed works. This will allow the opportunity to identify at what stages inspections for these works are necessary.

If you propose to carry out works either by Full Plans or Building Notice application, you are required by the Building Regulation (NI) 2012, Regulation 12 to inform the Council of commencement and completion of certain stages of the works as follows:

1	Notice of commencement	2	Foundation excavation
3	Placing of damp proof course	4	Placing of damp proof course
5	Placing of drains (incl. unadopted) before covering	6	Prior to covering any structural element
7	Prior to covering any sound insulation measures	8	Occupation of the building
9	Completion of the works		

When requesting an inspection, sufficient notice must be given to allow the Building Control Services to inspect the works. The Council, subject to resources will endeavour to carryout all requested inspections but reserve the right to prioritise when and if required.